

CONSEJO ECONÓMICO Y SOCIAL
INVENTARIO DE MATERIALES Y BIENES DE CONSUMO
JUNIO 2025

DESCRIPCIÓN	COSTO INVENTARIO AL 31 DE MAYO	COMPRAS DE JUNIO		INVENTARIO PARA CONSUMO	CONSUMO DE JUNIO	INVENTARIO AL 30 DE JUNIO		
		UNIDADES	COSTO			UNIDADES EXISTENTES	COSTO UNITARIO	COSTO TOTAL
SUMINISTROS Y ÚTILES DE COCINA								
CAFÉ MOLIDO 1BL	9,500.40	0	0.00	9,500.40	3,654.00	16	365.40	5,846.40
VASOS DESECHABLES 7ONZ	3,068.00	0	0.00	3,068.00	153.40	38	76.70	2,914.60
JABON DE FREGAR EN BOLA	174.64	0	0.00	174.64	174.64	0	0.00	0.00
JABÓN LIQUIDO PARA MANOS 500ML	1,002.68	0	0.00	1,002.68	1,002.68	0	0.00	0.00
PAPEL TOALLA JUMBO	865.28	0	0.00	865.28	865.28	0	0.00	0.00
ESPONJAS DE FREGAR	330.40	0	0.00	330.40	123.90	5	41.30	206.50
TE EN SABORES VARIADOS	1,274.40	0	0.00	1,274.40	477.90	5	159.30	796.50
SERVILLETAS DE PAPEL	1,387.21	0	0.00	1,387.21	1,008.88	3	126.11	378.33
PAPEL HIGIENICO	908.60	0	0.00	908.60	0.00	2	454.30	908.60
SPRAY PARA EL BAÑO OLOR VAINILLA	1,239.00	0	0.00	1,239.00	0.00	10	123.90	1,239.00
FILTROS DE PAPEL PARA CAFETERA	230.10	0	0.00	230.10	0.00	1	230.10	230.10
FALDOS DE BOTELLAS DE AGUA	195.00	0	0.00	195.00	195.00	0	0.00	0.00
CREMORA	1,216.65	0	0.00	1,216.65	405.55	2	405.55	811.10
DESINFECTANTE EN AEROSOL	2,684.50	0	0.00	2,684.50	0.00	7	383.50	2,684.50
AMBIENTADOR GLADE 8OZ	841.64	0	0.00	841.64	420.82	2	210.41	420.82
CAJA 50/1 MASCARILLAS BLANCAS	675.00	0	0.00	675.00	0.00	1	675.00	675.00
CAJA 50/1 MASCARILLAS NEGRAS	171.10	0	0.00	171.10	0.00	1	171.10	171.10
ENJUAGUE BUCAL	1,274.40	0	0.00	1,274.40	0.00	3	424.80	1,274.40
CAJA AZUCAR SLENDA	938.10	0	0.00	938.10	938.10	0	0.00	0.00
AZUCAR CREMA EN SOBRE 500/1	1,380.40	0	0.00	1,380.40	1,380.40	0	0.00	0.00
ALCOHOL ISOPROPÍLICO 70%	501.50	0	0.00	501.50	0.00	1	501.50	501.50
FUNDAS NEGRAS 30G	375.69	0	0.00	375.69	375.69	0	0.00	0.00
FUNDAS NEGRAS 55G	690.20	0	0.00	690.20	0.00	1	690.20	690.20
GEL ANTIBACTERIAL	969.01	0	0.00	969.01	969.01	0	0.00	0.00
CUCHARAS DESECHABLES	42.49	0	0.00	42.49	42.49	0	0.00	0.00
CUBIERTOS DESECHABLES	16.88	0	0.00	16.88	16.88	0	0.00	0.00
VASOS DE PAPEL NO.4 50/1	1,156.40	0	0.00	1,156.40	462.56	12	57.82	693.84
VASOS DESECHABLES CARTON NO.2	70.80	0	0.00	70.80	70.80	0	0.00	0.00
REMOVEDOR PLÁSTICO 500/1	239.68	0	0.00	239.68	239.68	0	0.00	0.00
SUBTOTAL=	33,420.15		0.00	33,420.15	12,977.66			20,442.49
MATERIAL GASTABLE DE OFICINA								
RESMA DE PAPEL BOND 20 8 1/2X11	8,673.00	0	0.00	8,673.00	6,360.20	8	289.10	2,312.80
PAPEL BOND 20 81/2X14	555.28	0	0.00	555.28	277.64	1	277.64	277.64
RESMA DE PAPEL HILO	3,422.00	0	0.00	3,422.00	0.00	1	3,422.00	3,422.00
LIBRETA 5 X 8 BLANCA**	0.00	0	0.00	0.00	0.00	0	0.00	0.00
LIBRETA 5 X 8 AMARILLO**	336.00	0	0.00	336.00	0.00	14	24.00	336.00
CAJA DE FOLDER 8 1/2X11 VERDE	2,270.72	0	0.00	2,270.72	2,270.72	0	0.00	0.00
CAJA DE FOLDER 8 1/2X11 AZUL	11.21	0	0.00	11.21	11.21	0	0.00	0.00
FOLDERS 8 1/2 X 11 MANILA 1/100	283.20	0	0.00	283.20	0.00	1	283.20	283.20
FOLDERS 8 1/2 X 11 ROJO 1/125	825.00	0	0.00	825.00	0.00	1	825.00	825.00
CARPETA 3"	2,436.20	0	0.00	2,436.20	562.20	10	187.40	1,874.00
CINTA ADHESIVA 3/4 X 36 HIGHLAND**	104.10	0	0.00	104.10	62.46	2	20.82	41.64
CAJITAS CLIP BILLETERO DE 51MM	362.48	0	0.00	362.48	0.00	3	120.83	362.48
CLIPS BILLETEROS DE 1 1/4 (32MM)	224.20	0	0.00	224.20	0.00	4	56.05	224.20
CLIPS BILLETEROS DE 1" (25MM)	167.20	0	0.00	167.20	0.00	5	33.44	167.20
CAJITAS CLIP BILLETERO 1 5/8 41MM	198.00	0	0.00	198.00	0.00	2	99.00	198.00
CAJITAS DE CLIPS NO.1 PEQ.	163.42	0	0.00	163.42	16.34	9	16.34	147.08
CAJITAS DE CLIP NO.2 JUMBO	401.80	0	0.00	401.80	0.00	10	40.18	401.80
FELPAS AZULES	45.00	0	0.00	45.00	45.00	0	0.00	0.00
FELPAS NEGRAS	45.00	0	0.00	45.00	0.00	1	45.00	45.00
FELPAS ROJAS	45.00	0	0.00	45.00	0.00	1	45.00	45.00
NEGROO	470.00	0	0.00	470.00	0.00	5	94.00	470.00
LAPICES #2	2,034.61	0	0.00	2,034.61	530.77	17	88.46	1,503.85
CORRECTOR LIQUIDO	414.18	0	0.00	414.18	0.00	11	37.65	414.18
BORRANTE MAPED TECHNIC 600	201.77	0	0.00	201.77	18.34	10	18.34	183.43
PILA DURACEL AAA 4/1	241.90	0	0.00	241.90	0.00	1	241.90	241.90
PILA DURACEL AA 4/1	241.90	0	0.00	241.90	241.90	0	0.00	0.00
POST IT - 3X3 COLORES NEON	106.20	0	0.00	106.20	53.10	1	53.10	53.10
POST IT BANDERITAS	1,136.34	0	0.00	1,136.34	0.00	9	126.26	1,136.34
1400UD	1,702.16	0	0.00	1,702.16	851.08	1	851.08	851.08
LABELS 1X2 5/8 MACO(3000)	685.00	0	0.00	685.00	0.00	1	685.00	685.00
FOLDERS 8 1/2 X 11 NARANJA 1/125	1,246.08	0	0.00	1,246.08	1,246.08	0	0.00	0.00
SOBRE DE MANILA 9X12	40.60	0	0.00	40.60	0.00	14	2.90	40.60

[Handwritten signatures and initials]

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		UNIDADES	COSTO			UNIDADES EXISTENTES	COSTO UNITARIO	COSTO TOTAL
SOBRE DE MANILA 9X13	138.75	0	0.00	138.75	37.50	27	3.75	101.25
BOLIGRAFOS 1/12 AZUL	1,294.80	0	0.00	1,294.80	0.00	13	99.60	1,294.80
BOLIGRAFOS 1/12 ROJO	31.64	0	0.00	31.64	7.91	3	7.91	23.73
PEGAMENTO STICK UHU 40GR	609.97	0	0.00	609.97	87.14	6	87.14	522.83
PORTA CLIPS MAGNÉTICO	50.74	0	0.00	50.74	0.00	1	50.74	50.74
PORTA LAPIZ	83.28	0	0.00	83.28	0.00	2	41.64	83.28
SACAPUNTA CON DEPOSITO	41.30	0	0.00	41.30	0.00	1	41.30	41.30
SACAGRAPAS	56.64	0	0.00	56.64	0.00	2	28.32	56.64
GRAPADORAS	153.40	0	0.00	153.40	0.00	1	153.40	153.40
REGLAS PLÁSTICAS	23.60	0	0.00	23.60	11.80	1	11.80	11.80
TIJERAS	118.00	0	0.00	118.00	118.00	0	0.00	0.00
CINTA ADHESIVA 2" X 100 3M INVISI	265.43	0	0.00	265.43	0.00	2	132.72	265.43
MASKINTAPE 2" PEGAFAN	377.60	0	0.00	377.60	94.40	3	94.40	283.20
GRAPAS 26/6 ESTÁNDAR**	47.10	0	0.00	47.10	0.00	1	47.10	47.10
BANDAS DE GOMA #18 TOP**	31.96	0	0.00	31.96	0.00	1	31.96	31.96
BANDAS DE GOMA #32	41.30	0	0.00	41.30	0.00	1	41.30	41.30
SOBRES BLANCOS #10	187.62	0	0.00	187.62	0.00	53	3.54	187.62
PROTECTOR HOJAS 8 1/2 X 11	584.10	0	0.00	584.10	0.00	1	584.10	584.10
PENDAFLEX 8 1/2 X 11 - 1/25	735.14	0	0.00	735.14	0.00	1	735.14	735.14
DISPENSADOR DE P/CINTAS 3/4	153.40	0	0.00	153.40	0.00	1	153.40	153.40
SEPARADORES DE CARPETA 1/15	1,805.40	0	0.00	1,805.40	0.00	13	138.88	1,805.40
SEPARADORES DE CARPETA 5/1 AMARILLO	715.08	0	0.00	715.08	0.00	16	44.69	715.08
SEPARADORES DE CARPETA C/MESES	2,732.88	0	0.00	2,732.88	0.00	14	195.21	2,732.88
SEPARADORES DE CARPETA ALFABÉTICO	3,298.10	0	0.00	3,298.10	0.00	15	219.87	3,298.10
CARPETA 1/2"	221.84	0	0.00	221.84	221.84	0	0.00	0.00
CARPETA 1"	110.92	0	0.00	110.92	110.92	0	0.00	0.00
CARPETA 2"	1,369.98	0	0.00	1,369.98	0.00	9	152.22	1,369.98
CARPETA 5"	437.30	0	0.00	437.30	437.30	0	0.00	0.00
CHINCHETAS PLÁSTICAS 100/1	152.22	0	0.00	152.22	0.00	3	50.74	152.22
POST-IT BANDERITA VERDE	467.28	0	0.00	467.28	0.00	3	155.76	467.28
CLIPS #2 COLORES GDE	194.70	0	0.00	194.70	0.00	3	64.90	194.70
GUILLOTINA DE PAPEL TIPO REGLA	1,062.00	0	0.00	1,062.00	0.00	1	1,062.00	1,062.00
RESALTADOR AZUL	103.84	0	0.00	103.84	0.00	8	12.98	103.84
ORGANIZADORES DE ESCRITORIO	0.00	0	0.00	0.00	0.00	0	0.00	0.00
CALCULADORA DE ESCRITORIO	371.70	0	0.00	371.70	0.00	1	371.70	371.70
RESALTADOR AMARILLO	168.74	0	0.00	168.74	0.00	13	12.98	168.74
RESALTADOR ROSADO	90.86	0	0.00	90.86	0.00	7	12.98	90.86
RESALTADOR NARANJA	90.86	0	0.00	90.86	0.00	7	12.98	90.86
RESALTADOR VERDE	90.86	0	0.00	90.86	0.00	7	12.98	90.86
TONER 105A	16,299.39	0	0.00	16,299.39	13,039.52	1	3,259.87	3,259.87
TONER 278A	6,461.68	0	0.00	6,461.68	0.00	1	6,461.68	6,461.68
TONER 500A NEGRO	0.00	0	0.00	0.00	0.00	0	0.00	0.00
TONER 501A AZUL	0.00	0	0.00	0.00	0.00	0	0.00	0.00
TONER 502A AMARILLO	0.00	0	0.00	0.00	0.00	0	0.00	0.00
TONER 503 ROSADO	0.00	0	0.00	0.00	0.00	0	0.00	0.00
TONER 414A NEGRO	6,147.21	0	0.00	6,147.21	6,147.21	0	0.00	0.00
TONER 414A AZUL	7,888.30	0	0.00	7,888.30	7,888.30	0	0.00	0.00
TONER 414A AMARILLO	7,888.30	0	0.00	7,888.30	7,888.30	0	0.00	0.00
TONER 414A ROSADO	15,080.40	0	0.00	15,080.40	0.00	2	7,540.20	15,080.40
TONER 85A	5,491.72	0	0.00	5,491.72	0.00	1	5,491.72	5,491.72
TONER 30A NEGRO	10,096.08	0	0.00	10,096.08	5,048.04	1	5,048.04	5,048.04
SUBTOTAL=	122,952.97			122,952.97	53,685.22			69,267.75
INFORME RESUMEN								
	156,373.12			156,373.12	66,662.88			89,710.24

REALIZADO POR:

REVISADO POR:

APROBADO POR:

